

**LICENSED MIDWIVES ADVISORY COMMITTEE  
MINUTES**

**JULY 6, 2006**

**PRESENT:** Debra J. Studey, Eric Stader, Jane Peterson, Ingrid Andersson,  
Gloria Tarrer

**STAFF PRESENT:** Jeff Scanlan, Director of Health Service Professions, Nicole  
Goodman, Bureau Assistant, Steve Gloe, General Legal Counsel

**GUESTS:** Katie Prown, WI Guild of Midwives, Joe Hoey, Representative  
Wasserman, Gretchen Spicer, WI Guild of Midwives

**CALL TO ORDER**

Jeff Scanlan, Bureau Director, called the meeting to order at 1:11 p.m. There was a quorum of five members present.

**APPROVAL OF AGENDA**

**MOTION:** Jane Peterson moved, seconded by Eric Stader, to approve the agenda as published. Motion carried unanimously.

**WELCOME TO THE ADVISORY COMMITTEE, INTRODUCTIONS**

Larry Martin congratulated the Committee members for being selected to be part of the Licensed Midwives Advisory Committee. Deputy Secretary, Barbara Wyatt-Sibley thanked the Committee.

**GENERAL DEPARTMENT OF REGULATION AND LICENSING POLICY &  
PROCEDURE REVIEW WITH BOARDS**

**Agenda and Addendums**

The Committee received a copy of the June 30, 2006, memo from Jeff Scanlan regarding the agenda and addendum policy and was reviewed in the meeting.

**Quorum Policy and Procedure**

Jeff Scanlan advised that Committee members should inform the Bureau Director of any meeting dates in which they will not be able to attend. If the Bureau Director does not hear from a Committee member, the Bureau Director will assume that the Committee member will be attending the scheduled meeting.

A quorum check will not be conducted prior to each scheduled Board meeting. The only time the Bureau Director will conduct a quorum check will be if two or more Committee members contact the Bureau Director indicating they will not be able to attend the upcoming scheduled meeting.

### **Roles and Responsibilities of an Advisory Committee Member**

The role and the specific responsibilities of a Committee member were shared with the Committee and a copy of this information was provided in their agenda packets to use as a resource.

### **Hotel Policy**

Jeff Scanlan reported that the Department has selected the Comfort Inn & Suites at 4822 E. Washington Ave in Madison for all 2006 hotel reservations.

If a Committee member is not going to use the reserved hotel room, it is the responsibility of the Committee member to cancel the room by calling the hotel themselves. If the hotel room is not cancelled, the Committee member may be responsible to pay the hotel bill as a no-show.

## **OVERVIEW: 2005 WISCONSIN ACT 292 SENATE BILL 477 ESTABLISHING REGULATION OF LICENSED MIDWIVES BY THE DEPARTMENT OF REGULATION AND LICENSING**

Jeff Scanlan briefly reviewed Act 292 with the Committee.

## **REVIEW AND DISCUSSION FOR ADVISORY COMMITTEE INPUT ON THE PROPOSED RULEMAKING ORDER OF THE DEPARTMENT OF REGULATION AND LICENSING TO CREATE RL 180 TO 183, RELATING TO LICENSED MIDWIVES: ISSUANCE OF LICENSES AND TEMPORARY PERMITS; RENEWAL OF LICENSURE PRACTICE STANDARDS AND DISCIPLINE**

The Committee reviewed, discussed and provided recommendations on draft RL 180.

**MOTION:** Eric Stader moved, seconded by Gloria Tarrar, to accept the definitions as written with the exception of a further clarification of consultation and the insertion of the word “by” between the words “or” and “his” under definition of “Administer”. Motion carried unanimously.

The Committee reviewed, discussed and provided recommendations on draft RL 181.

**MOTION:** Eric Stader moved, seconded by Debra Studey, to approve the provisions under applications for licensure RL 181 with the exception of further work on temporary permits. Motion carried unanimously.

The Committee reviewed, discussed and provided recommendations on draft RL 182.

**MOTION:** Eric Stader moved, seconded by Debra Studey, to approve the standards of practice under RL 182 with the proposed amendments. Motion carried unanimously.

The Committee reviewed and discussed draft RL 183.

**MOTION:** Jane Peterson moved, seconded by Eric Stader, to approve the grounds for discipline as they stand with no amendments. Motion carried unanimously.

### **VISITOR'S COMMENTS**

Noted.

### **ADJOURNMENT**

**MOTION:** Eric Stader moved, seconded by Debra Studey, to adjourn the meeting at 3:30 p.m. Motion carried unanimously.